

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

**Thursday, September 10, 2009
4:32 p.m. to 5:23 p.m.**

MINUTES

1. ROLL CALL AND DETERMINATION OF A QUORUM

Meeting called to order at 4:32. All commissioners present: Chairman Tonkin, Cmr. Mercurio, Owens, Preston, and Schredl.

2. AGENDA APPROVAL

Chairman Tonkin asked to move item #6 after #4 (before Business). Schredl moved to approve the agenda as amended; Preston seconded; unanimously approved.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

Preston moved to approve the minutes for the Regular meeting of **August 13, 2009** as submitted; Mercurio seconded; unanimously approved.

6. CORRESPONDENCE

Auditors found what appears to be a deposit on the City's books from the transfer of the cable franchise from Sonic to Charter. Cmr. Mercurio will get together with the City Finance Director, Andy Heath, to try to track down the source of this money.

5. BUSINESS

A. 2nd Quarter 2009 Cable Franchise and PEG fee payments

a. Review WAVE's response to Commissions reported issues

If all three payment checks are delivered directly to the City (instead of one of the PEG payments being sent to ACTV), Wave has addressed all other outstanding items with the exception of the initial drop of 399 subscribers.

B. Review City Council response to quarterly report

Chairman Tonkin offered the services and expertise of the commissioners to the City to help coordinate communications matters. Councilman (Dr.) Kirby responded that he would appreciate having a commissioner present tomorrow's meeting of the Airport Commission, in regards to high speed internet access at the airport. Chairman Tonkin sent an email notice to all commissioners about the meeting, asking for any volunteers. With more notice it would have been possible, but not everyone read the notice before the meeting passed. Chairman Tonkin will draft an email to Councilman (Dr.) Kirby offering Telecommunications Commission participation on the Airport Commission.

C. ACTV Update

Chairman Tonkin toured the Roseville public access TV studio and viewed the San Jose programming. He has identified several features from the tour and seeing the results of the San Jose programming live on the system that would be of benefit to ACTV (San Jose uses the same system ACTV is considering). ACTV would like to pursue grant monies to implement these features. It is very difficult to find grants in the current economic climate; and the requirement of audits of the requestor's finances before consideration further exacerbates the situation.

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

None.

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

Next regular meeting is scheduled for Thursday, October 8, 2009, 4:30 p.m., at Auburn City Hall, 1225 Lincoln Way, Room 10, second floor.

Add a new agenda item to Review Action Items. Previously outstanding action item: Chairman Tonkin will follow up with City Manager, Bob Richardson, about the mission of the Telecommunications Commission.

9. ADJOURNMENT

Meeting adjourned at 5:23.